

CAIRNS BRIDGE CLUB INC.

1. The name of the incorporated association shall be:

THE CAIRNS BRIDGE CLUB INC.

(hereafter called “the Club”).

2. **OBJECTS**

- (1) To foster the promotion, control and advancement of card games, more particularly Contract Bridge.
- (2) The interpretation of the Laws of all or any of the said games, and the settlement of disputes arising in relation thereto.
- (3) To conduct card tournaments, and to encourage participation in tournaments by individual players, or as a club.
- (4) To attract bridge players and potential bridge players, and to promote opportunities for the teaching and study of contract bridge; and to provide a forum for the free discussion of all matters relating to these objects.
- (5) To provide venues, facilities and resources related to these objects.
- (6) To promote public awareness of the Club’s objects and facilities.
- (7) To affiliate and co-operate with other organisations or associations whose aims and objects are like and similar.
- (8) Generally in furtherance of these objects, such other objects not specifically recited above, as shall be determined from time to time by the Management Committee.

3. **POWERS**

- (1) To subscribe to, become a member of and co-operate with any other association, club or organisation, whether incorporated or not, whose objects are altogether or in part similar to those of the Club provided that the Club shall not subscribe to or support with its funds any club, association or organisation which does not prohibit the distribution of its income and property among its members to an extent at least as great as that imposed on the Club under or by virtue of Clause 30.
- (2) In furtherance of the objects of the Club, to buy, sell and deal in all kinds of articles, commodities and provisions both liquid and solid, for the members of the Club, or persons frequenting the Club premises.
- (3) To purchase, take on lease or in exchange, hire and otherwise acquire any lands, buildings, easements or property, real and personal, and any rights or privileges which may be requisite for the purposes of, or capable of being conveniently used in connection with, any of the objects of the Club; provided that in case the Club shall take or hold any property which may be subject to any trusts the Club shall only deal with the same in such manner as is allowed by law having regard to such trusts.
- (4) To enter into any arrangements with any Government or Authority that are incidental or conducive to the attainment of the objects and the exercise of the powers of the Club; to obtain from such Government or Authority any rights, privileges and concessions which the

Club may think it desirable to obtain; and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions.

- (5) To appoint, employ, remove or suspend such managers, clerks, secretaries, servants, workmen and other persons as may be necessary or convenient for the purposes of the Club.
- (6) To remunerate any person or body corporate for services rendered, or to be rendered, and whether by way of brokerage or otherwise in placing or assisting to place or guaranteeing the placing of any unsecured notes, debentures or other securities of the incorporated association, or in or about the incorporated association or promotion of the incorporated association or in the furtherance of its objects.
- (7) To construct, improve, maintain, develop, work, manage, carry out, alter or control any houses, buildings, grounds, works or conveniences which may seem calculated directly or indirectly to advance the Club's interests, and to contribute to, subsidise or otherwise assist and take part in the construction, improvement, maintenance, development, working, management, carrying out alteration or control thereof.
- (8) To invest and deal with the money of the Club not immediately required in such manner as may from time to time be thought fit.
- (9) To take, or otherwise acquire, and hold shares, debentures or other securities of any company or body corporate.
- (10) In furtherance of the objects of the Club to lend and advance money or give credit to any person or body corporate; to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by any person or body corporate, and otherwise to assist any person or body corporate.
- (11) To borrow or raise money either alone or jointly with any other person or legal entity in such a manner as may be thought proper and whether upon fluctuating advance account or overdraft or otherwise to represent or secure any moneys and further advances borrowed or to be borrowed alone or with others as aforesaid by notes secured or unsecured, debentures or debenture stock perpetual or otherwise, or by mortgage, charge, lien or other security upon the whole or any part of the incorporated association's property or assets present or future and to purchase, redeem or pay-off any such securities.
- (12) To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments.
- (13) In furtherance of the objects of the Club to sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or any part of the property and rights of the Club.
- (14) To take or hold mortgages, liens or charges, to secure payment of the purchase price, or any unpaid balance of the purchase price, of any part of the Club's property of whatsoever kind sold by the Club, or any money due to the Club from purchases and others.
- (15) To take any gift of property whether subject to any special trust or not, for any one or more of the objects of the Club but subject always to the proviso of sub-rule (4).
- (16) To raise funds by any lawful means, either alone or jointly.
- (17) To print and publish any newspapers, periodicals, books or leaflets that the Club may think desirable for the promotion of its objects.

- (18) In furtherance of the objects of the Club to amalgamate with any one or more incorporated associations having objects altogether or in part similar to those of the Club and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as that imposed upon the Club under or by virtue of Rule Clause 30.
- (19) In furtherance of the objects of the Club to purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities, and engagements of any one or more of the incorporated associations with which the Club is authorised to amalgamate.
- (20) In furtherance of the objects of the Club to transfer all or any part of the property, assets, liabilities and engagements of the Club to any one or more of the incorporated associations with which the Club is authorised to amalgamate.
- (21) To make donations for patriotic, charitable or community purposes.
- (21) To transact any lawful business in aid of the Commonwealth of Australia in the prosecution of any war in which the Commonwealth of Australia is engaged.
- (22) To do all such other things as are incidental or conducive to the attainment of the objects and the exercise of the powers of the Club.

4.

CLASSES OF MEMBERS

- (1) The membership of the Club shall consist of:
 - (a) Ordinary Members: being persons who have been proposed as members, accepted by the Management Committee and are financial. The number of Ordinary Members shall be unlimited.
 - (b) Life Members: being those persons who have been proposed as members, accepted by the Management Committee, and who have paid to the Club the Life Membership subscription from time to time in force. The Management Committee shall have the right at any time to refuse to receive life subscriptions for such period as it may think fit. The number of Life Members shall be unlimited.
 - (c) Honorary Life Membership may be granted to members for meritorious service to the Club upon the recommendation of the Management Committee confirmed at an Annual Meeting of the Club. An Honorary Life Member shall not be obliged to pay any subscription but shall otherwise be subject to the same obligations and entitled to the same privileges as other members. The number of Honorary Life Members shall be unlimited.
 - (d) No more than two Honorary Life Members shall be elected at any Annual General Meeting.
 - (e) Student Members: being persons who have been proposed as members, accepted by the Management Committee, under the age of twenty five years, who are full time students at an institution of tertiary or secondary education. The number of Student Members shall be unlimited.

5. **MEMBERSHIP**

- (1) Any applicant for any class of membership of the Club shall be proposed by one member of the Club and seconded by another member. The application for membership shall be made in writing, signed by the applicant and his proposer and seconder and shall be in such form as the Management Committee from time to time prescribes.

6. **MEMBERSHIP SUBSCRIPTIONS, FEES & OTHER CHARGES**

- (1) The membership subscriptions for each class of membership shall be such sum as the members shall from time to time at any General Meeting so determine. Other fees, charges and levies shall also be determined at any General Meeting.
- (2) The membership subscriptions for each class of membership shall be payable at such time and in such manner as the Management Committee shall from time to time determine.

7. **ADMISSION & REJECTION OF MEMBERS**

- (1) The Management Committee must consider an application for membership at the next committee meeting held after it receives-
 - (a) The application for membership; and
 - (b) The appropriate membership fee for the application
- (2) The Management Committee must ensure that, as soon as possible after the person applies to become a member of the Club, and before the Management Committee considers the application the prospective member is advised-
 - (a) Whether or not the Club has a public liability insurance; and
 - (b) If the Club has public liability insurance-the amount thereof.
- (3) The Management Committee must decide at the meeting whether to accept or reject the application.
- (4) If the majority of the members of the Management Committee present at the meeting vote to accept the applicant as a member, the applicant must be accepted as a member for the class of membership applied for.
- (5) The Secretary of the Club must, as soon as practicable after the Management Committee decides to accept or reject an application, give the applicant written advice of the decision.

8. **WHEN MEMBERSHIP ENDS**

- (1) A member may resign from the Club from the club by giving a written notice to the Secretary.
- (2) The resignation takes effect at
 - (a) The time the notice is received by the Secretary; or
 - (b) If a later time is stated in the notice – the later time

- (3) The Management Committee may terminate a member's membership if the member
 - (a) Is convicted of an indictable offence; or
 - (b) Does not comply with any of the provisions of this Constitution; or
 - (c) Has membership fees in arrears for at least two months; or
 - (d) Conducts him or herself in a manner considered to be injurious or prejudicial to the character or interests of the Club.
- (4) Before the Management Committee terminates a member's membership, the committee must give the member a full and fair opportunity to show why the membership should not be terminated.
- (5) If, after considering all representations made by the member, the Management Committee decides to terminate the membership, the Secretary of the committee must give the member written notice of the decision.

9. **APPEAL AGAINST REJECTION OR TERMINATION OF MEMBERSHIP**

- (1) A person whose application for membership has been rejected or whose membership has been terminated may within one month of receiving written notification thereof, lodge with the Secretary written notice of his/her intention to appeal against the decision of the Management Committee.
- (2) Upon receipt of a notification of intention to appeal against rejection or termination of membership, the Secretary shall convene, within one month of the date of receipt by the member of such notice, a General Meeting to determine the appeal. At any such meeting the applicant shall be given the opportunity to fully present his/her case and the Management Committee or those members thereof who rejected the application for membership or terminated the membership shall likewise have the opportunity of presenting their case. The appeal shall be determined by the vote of members present at such meeting.
- (3) Where a person whose application is rejected, does not appeal against the decision of the Management Committee within the time prescribed by this Constitution, or so appeals but the appeal is unsuccessful, the Secretary shall forthwith refund the amount of any fee paid.

10. **REGISTER OF MEMBERS**

- (1) The Management Committee must keep a register of members of the Club.
- (2) The register must include the following particulars for each member
 - (a) The full name of the member;
 - (b) The postal or residential address of the member;
 - (c) The date of admission as a member;
 - (d) The date of death or time of resignation of the member
 - (e) Details about the termination or reinstatement of membership;

- (f) Any other particulars the Management Committee or the members at a General Meeting decide.
- (3) The register must be open for inspection by members of the Club at all reasonable times.
- (4) A member must contact the Secretary to arrange an inspection of the register.
- (5) The Management Committee may however, on the application of a member of the Club, withhold information about another member (other than the member's full name) if the Management Committee has reasonable grounds for believing disclosure of the information contained in the register would put such member at risk of harm.
- (6) A member of the Club must not
 - (a) Use information from the register of members of the Club to contact, or send material to another member of the Club for the purpose of advertising for political, religious, charitable or commercial purposes, or
 - (b) Disclose information contained in the register to someone else, knowing that the information is likely to be used to contact or send material to another member of the Club for the purpose of advertising for political, religious, charitable or commercial purposes
- (7) Sub-rule (6) does not apply if the use or disclosure of information contained in the register is approved by the Management Committee.

11. **MEMBERSHIP OF MANAGEMENT COMMITTEE**

- (1) The Management Committee of the Club shall consist of a President, one or two Vice-Presidents, Secretary, Treasurer (or a combined Secretary/Treasurer if considered advisable), all of whom shall be members of the Club, and additional members being not less than three and not more than six.
- (2) At the Annual General Meeting of the Club, all the members of the Management Committee elected for one year shall retire from office, but shall be eligible upon nomination for re-election.
- (3) The election of officers and other members of the Management Committee shall take place in the following manner:-
 - (a) Any two members of the Club shall be at liberty to nominate any other member to serve as an officer or other member of the Management Committee;
 - (b) The nominations, which shall be written and signed by the member and his proposer and seconder, shall be lodged with the Secretary at least seven days before the Annual General Meeting at which the election is to take place;
 - (c) A list of the candidates' names in alphabetical order, with the proposers' and seconders' names, shall be posted in a conspicuous place in the office or usual place of meeting of the Club for at least seven days immediately preceding the Annual General Meeting;
 - (d) Balloting lists shall be prepared (if necessary) containing the names of the candidates in alphabetical order, and each member present at the Annual General Meeting shall be entitled to vote for any number of such candidates not exceeding the number of vacancies;

- (e) At the commencement of such a meeting, should there be an insufficient number of candidates nominated, nominations may be taken from the floor of the meeting.
- (f) The Management Committee must ensure that, before a candidate is elected as a member of such committee, the candidate is advised whether or not the Club has public liability insurance and the amount thereof as appropriate.

12. Any member of the Management Committee may resign from membership of the Management Committee at any time by giving notice in writing to the Secretary. Such resignation shall take effect at the time written notice is received by the Secretary unless a later date is specified in writing whereupon the later date shall apply. A member may be removed from office at a General Meeting of the Club where that member shall be given the opportunity to fully present his/her case. The question of removal shall be determined by the vote of the members present at such a General Meeting.

13. **VACANCIES ON MANAGEMENT COMMITTEE**

- (1) The Management Committee shall have the power at any time to appoint any member of the Club to fill any casual vacancy on the Management Committee until the next General Meeting.
- (2) The continuing members of the Management Committee may act notwithstanding any casual vacancy in the Management Committee, but if and so long as their number is reduced below the number fixed by or pursuant to this Constitution as the necessary quorum, the continuing member or members may act for the purpose of increasing the number of members of the Management Committee to that number or of summoning a General Meeting of the Club, but for no other purpose.

14. **FUNCTIONS OF THE MANAGEMENT COMMITTEE**

- (1) Except as otherwise provided by this Constitution and subject to resolutions of the members of the Club carried at any general meeting, the Management Committee -
 - (a) Shall have the general control and management of the administration of the affairs, property and funds of the Club; and
 - (b) Shall have the authority to interpret the meaning of this Constitution and any matter relating to the Club on which this Constitution is silent.
- (2) The Management Committee may exercise all the powers of the Club
 - (a) To borrow or raise or secure the payments of money in such manner as the members of the Club may think fit and secure the same or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the Club in any way and in particular by the issue of debentures, perpetual or otherwise, charged upon all or any of the Club's property, both present and future, and to purchase, redeem or pay off any such securities;
 - (b) To borrow money from members at a rate of interest not exceeding interest at the rate for the time being charged by bankers in Brisbane for overdrawn accounts on money lent, whether the term of the loan be short or long, and to mortgage or charge its property or any part thereof and to issue debentures and other securities, whether outright or as security for any debt, liability or obligation of the Club, and to provide and pay off any such securities; and

(c) To invest surplus funds in such manner as may from time to time be determined.

15. **MEETINGS OF MANAGEMENT COMMITTEE**

- (1) The Management Committee shall meet at least once in every two calendar months to exercise all its functions.
- (2) A Special Meeting of the Management Committee shall be convened by the Secretary on the requisition in writing signed by not less than one-third of the members of the Management Committee, which requisition shall clearly state the reasons why such special meeting is being convened and the nature of the business to be transacted thereat.
- (3) At every meeting of the Management Committee, the quorum shall be at least a simple majority.
- (4) Subject as previously provided in this Clause, the Management Committee may meet together and regulate its proceedings as it thinks fit: Provided that questions arising at any meetings of the Management Committee shall be decided by a majority of votes and, in the case of equality of votes, the question shall be deemed to be decided in the negative.
- (5) A member of the Management Committee shall not vote in respect of any contract or proposed contract with the Club in which he/she is interested, or any matter arising thereout, and if he/she does so his vote shall not be counted.
- (6) A special meeting of the Management Committee may be convened, without written notice before, during or after any playing session, to deal with a matter or matters of extreme urgency, provided that at least half of the members are able to attend.
- (7) The President shall preside as Chairperson at every meeting of the Management Committee, or if there is no President, the Vice-President shall be chairperson or if the Vice-President is not present at the meeting then the members may choose one of their number to chair the meeting.

16. (1) The Management Committee may delegate any of its powers to a sub-committee consisting of such members of the Club as the Management Committee thinks fit. Any sub-committee so formed shall in the exercise of its powers so delegated conform to any regulations that may be imposed on it by the Management Committee.

(2) A sub-committee may elect a Chairperson of its meetings. If no Chairperson is elected, or if at any meeting the Chairperson is not present within ten minutes after the appointed time, the members may choose one of their number to chair the meeting.

(3) A sub-committee may meet and adjourn as it thinks proper. Questions arising at any meeting shall be determined by a majority of votes of the members present and, in the case of an equality of votes, the question shall be deemed to be decided in the negative.

17. All acts done by any meeting of the Management Committee or of a sub-committee or by any person acting as a member of the Management Committee shall, notwithstanding that it is afterwards discovered that there was some defect in the appointment of any such member of the Management Committee or person acting as aforesaid, or that the members of the Management Committee or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the Management Committee.

18. A resolution in writing agreed and signed by a majority of the members of the Management Committee for the time being entitled to receive notice of a meeting of the Management

Committee shall be as valid and effectual as if it had been passed at a meeting of the Management Committee duly convened and held provided that members of the Management Committee who were unable to participate in the resolution are informed thereof as soon as possible. Any such resolution may consist of several documents in like form each signed by one or more members of the management committee.

19. **ANNUAL GENERAL OR GENERAL MEETINGS**

- (1) The Annual General Meeting shall be held on any date fixed by the Management Committee, not later than six months after the end of the financial year.
- (2) The business to be transacted at every Annual General Meeting shall be -
 - (a) The recording of attendances and the noting of apologies;
 - (b) Confirmation of the minutes of the previous General Meeting
 - (c) The receiving of the President's report on the activities and status of the Club;
 - (d) The receiving of the Treasurer's report on the financial status of the Club and the acceptance of the annual financial statements together with the auditor's report for the preceding financial year;
 - (e) The election of the Management Committee,
 - (f) The appointment of an auditor;
 - (g) The determination of annual subscriptions, fees and, if deemed expedient, levies
 - (h) Any other general business which may be properly brought before such meeting.

20. The Secretary shall convene a Special General Meeting –

- (a) When directed to do so by the Management Committee; or
- (b) On the requisition in writing signed by not less than one-third of the members presently on the Management Committee or not less than ten ordinary members of the Club. Such requisition shall clearly state the reasons why such Special General Meeting is being convened and the nature of the business to be transacted thereat; or
- (c) On being given notice in writing of an intention to appeal against the decision of the Management Committee to reject an application for membership or to terminate membership, or impose disciplinary action.

- 21.
- (1) At any general meeting the number of members required to constitute a quorum shall be at least double the number of the Management Committee, plus one.
 - (2) No business shall be transacted at any General Meeting unless a quorum of members is present at the time when the meeting proceeds to business.
 - (3) If within half an hour from the time appointed for the commencement of a General Meeting a quorum is not present, the meeting, if convened upon the requisition of members of the Management Committee shall lapse. In any other case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Management Committee may determine, and if at the adjourned meeting a quorum

is not present within half an hour from the time appointed for the meeting, the members present shall be a quorum.

(4) The Chairperson may, with the consent of the meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place. When a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given as in the case of an original meeting save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

22. (1) The Secretary shall convene all general meetings of the Club by giving not less than fourteen days notice of any such meeting to the members of the Club.

(2) The manner by which such notice shall be given shall be determined by the Management Committee; provided that notice of any meeting convened for the purpose of hearing and determining the appeal of a member against the rejection or termination of his/her membership or other disciplinary action by the Management Committee, shall be given in writing. Notice of a General Meeting shall clearly state the nature of the business to be discussed thereat.

23. Unless otherwise provided by this Constitution at every General Meeting -

(1) The President shall preside as Chairperson, or if there is no President, or if he/she is not present within fifteen minutes after the time appointed for the holding of the meeting or is unwilling to act, the Vice-President shall be the Chairperson or if the Vice-President is not present or is unwilling to act then the members present shall elect one of their number to chair the meeting;

(2) The Chairperson shall maintain order and conduct the meeting in a proper and orderly manner;

(3) Every question, matter or resolution shall be decided by a majority of votes of the members present;

(4) Every member present shall be entitled to one vote and in the case of an equality of votes the Chairperson shall have a second or casting vote; provided that no member shall be entitled to vote at any general meeting if his/her annual subscription is more than one month in arrears at the date of the meeting;

(5) Election of officers shall be by secret ballot and all other voting shall be by show of hands or a division of members unless not less than one fifth of the members present demand a ballot in which event there shall also be a secret ballot. The chairperson shall appoint two members to conduct the secret ballot in such manner as he/she shall determine and the result of the ballot as declared by the chairperson shall be deemed to be the resolution of the meeting at which the ballot was demanded

(6) A member may vote in person and on a show of hands every person present who is a member shall have one vote and in a secret ballot every member present in person shall have one vote;

(8) The Secretary must ensure full and accurate minutes of all questions, matters, resolutions and other proceedings of each general meeting are entered in a minute book. To ensure the accuracy of the minutes;

(a) The minutes of each General Meeting must be signed by the chairperson of the meeting or the chairperson of the next General Meeting, verifying their accuracy; and

(b) The minutes of each Annual General Meeting must be signed by the chairperson of the meeting or the chairperson of the next meeting of the Club that is a General Meeting or Annual General Meeting, verifying their accuracy;

(c) If asked by a member of the Club the Secretary must, within 28 days after the request is made-

(i) make the minute book for a particular General Meeting available for inspection by the member at a mutually agreed time and place; and

(ii) give the member a copy of the minutes of the meeting

(d) The Club may require the member to pay the reasonable costs of providing copies of the minutes.

24. **BY-LAWS (REGULATIONS)**

The Management Committee may from time to time make, amend or repeal by-laws, not inconsistent with this Constitution, for the internal management of the Club and any by-law may be set aside by a General Meeting of members.

25. **ALTERATION TO THIS CONSTITUTION**

Subject to the provisions of the Associations Incorporation Act 1981, this Constitution may be amended, rescinded or added to from time to time by a special resolution carried at any General Meeting; Provided that no such amendment, rescission or addition shall be valid unless the same shall have been previously submitted to and approved by the Queensland Bridge Association, and subsequently registered with the Office of Fair Trading, Brisbane.

26. **COMMON SEAL**

The management committee shall provide for a Common Seal and for its safe custody. The Common Seal shall only be used by the authority of the management committee and every instrument to which the seal is affixed shall be signed by a member of the management committee and shall be countersigned by the Secretary or by a second member of the management committee or by some other person appointed by the management committee for the purpose.

27. **FUNDS AND ACCOUNTS**

(1) The funds of the Club shall be banked in the name of the Club in such bank as the management committee may from time to time direct.

(2) Proper books and accounts shall be kept and maintained either in written or printed form in the English language showing correctly the financial affairs of the Club and the particulars usually shown in books of a like nature.

(3) All moneys shall be banked as soon as practicable after receipt thereof.

(4) All amounts of one hundred dollars and over shall be paid by cheque or electronic funds transfer, signed by any two of the President, Secretary, Treasurer or other member or members authorised by the Management Committee.

(6) Cheques shall be crossed "not negotiable" except those in payment of wages, allowances or petty cash recouplement's which may be open.

- (7) The Management Committee shall determine the amount of petty cash which shall be kept on the imprest system, and shall also determine expenditure allowances to be advanced to members whether they be members of the Management Committee or otherwise, who have been appointed to undertake various administrative duties. Such advances will operate on the imprest system.
- (8) All expenditure shall be approved or ratified at a Management Committee meeting.
- (9) As soon as practicable after the end of each financial year the Treasurer shall cause to be prepared a statement containing particulars of –
- (a) The income and expenditure for the financial year just ended; and
 - (b) The assets and liabilities and of all mortgages, charges and securities affecting the property of the Club at the close of that year.
- (10) All such statements shall be examined by the auditor who shall present his report upon such audit to the Secretary prior to the holding of the Annual General Meeting next following the financial year in respect of which such audit was made.
- (11) The income and property of the Club howsoever derived shall be used and applied solely in promotion of its objects and in the exercise of its powers as set out herein and no portion thereof shall be distributed, paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to or amongst the members of the Club provided that nothing herein contained shall prevent the payment in good faith of interest to any such member in respect of moneys advanced by him/her to the Club or otherwise owing by the Club to him/her or of remuneration to any officers or servants of the Club or to any member of the Club or other person in return for any services actually rendered to the Club provided further that nothing herein contained shall be construed so as to prevent the payment or repayment to any member of out of pocket expenses, money lent, reasonable and proper charges for goods hired by the Club or reasonable and proper rent for premises demised or let to the Club.

28. **DOCUMENTS**

The Management Committee shall provide for the safe custody of books, documents, instruments of title and securities of the Club.

29. **FINANCIAL YEAR**

The financial year of the Club shall close on 30th June in each year.

30. **DISTRIBUTION OF SURPLUS ASSETS**

(a) If the Club shall be wound up in accordance with the provisions of the Associations Incorporation Act 1981, and there remains after satisfaction of all its debts and liabilities, any property or assets whatsoever, the same shall not be paid to or distributed among the members of the Club, but shall be disposed of in the manner set forth in paragraph (b) of this Constitution.

b) Any property or assets remaining after satisfaction of all debts and liabilities shall, subject to the provisions of any document or instrument under which the property or assets are held, be given or transferred to some other institution or institutions having objects similar to the objects of the Club, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as

is imposed on the Club under or by virtue of Clause 30(a) such institution or institutions to be determined by the members of the Club.

Revised July 2008